Information Booklet

2025

Independent Public School
21 Ambrose Street, Innaloo WA 6018 • T: 08 9416 9850 • E: yuluma.ps@education.wa.edu.au
www.yulumaps.wa.edu.au

Principal's Welcome

On behalf of the school community, I extend a warm welcome, knowing that your connection with Yuluma Primary School will be both beneficial and enjoyable for your family.

At Yuluma Primary School we view the education of your child as a partnership between school and home. Each partner plays their unique part. Our learning programs are characterised by high expectations for students and teachers. Each child progresses developmentally according to their abilities, interest in learning and skills acquired, with the support and leadership of the teacher. Teachers, education assistants, support staff, cleaners and gardeners all work to support your child in your school.

Children are inherently inquisitive and they will actively seek to understand the world around them and their place in it. Our experience demonstrates that a successful partnership results from effective communication between the parents and the teacher. This focuses on the learning tasks, the support and the encouragement given to a student by all parties.

I encourage all parents and caregivers to take an active involvement in the school. Apart from the obvious benefits of supporting your school, your child will see that you value education and you value their school, teacher and classroom. As our school motto says we are "Learning and Growing Together".

I hope you find your experience with Yuluma Primary School and the wider school community to be successful, interesting and an enjoyable one.

If you have any questions, suggestions or matters that you would like clarified, please contact your class teacher or the administration team.

Welcome to Yuluma.
Janine Moses
Principal

Our School

Yuluma Primary School opened in 1997. It is the amalgamation of Birralee Primary School and North Innaloo Primary School. A new school was built on the North Innaloo site in Ambrose Street. Our school is situated in a park-like setting with many mature shady trees and grassed areas, complemented by paved walkways and gardens, providing a superb site for the education of primary aged children.

The school was renamed Yuluma Primary School (between 2 waters) to reflect Aboriginal heritage in the area and was officially opened on 22 October 1997.

The catchment area for the school are the suburbs of Innaloo, Doubleview and Karrinyup.

The school has experienced staff who have embraced a professional learning environment. The staff profile consists of principal, deputy principal and teaching staff including part time and full time personnel. support staff, including a manager corporate services, school and library officers, education assistants, gardeners and cleaners; fulfil a variety of roles consistent with that of our complex organisation to support the education of young children.

The School Board consists of the principal and elected representatives from the school staff and from the community. The Board is led by a chair who is generally a parent at the school. An active P&C Association supports the school and its programs.

Yuluma Primary School has a large number of laptops and ipads allowing one device for every 2 students.

The school has a part time educational psychologist, school chaplain and a school nurse to support its commitment to the pastoral care of the school community.

Positive Behaviour Programs have been introduced as a whole school approach to embrace the 4 values of accepting responsibility, respect, care and striving which are integrated across the student leadership, peer support and behaviour management programs. It is this strong emphasis on virtues, complemented by a raft of programs and activities across the school, that provides the baseline for the ethos and purpose of Yuluma Primary School.

General Information

Our school's strength is its emphasis on the education of the individual. The size of our school means that the administration and teaching staff can get to know each child personally. This creates a friendly and caring atmosphere, which encourages children to participate and fosters self-esteem and self-confidence. We believe that children are most likely to realise their full educational potential if they value and feel valued within the learning environment.
Yuluma Primary School strives for academic excellence and personal growth. We aim to challenge all children and to nurture the development of competence, confidence and resourcefulness. We encourage children to operate both independently and co-operatively, to be socially responsible and to take pride and pleasure in their achievements.
An integrated curriculum that stresses literacy and numeracy is an integral part of the school.
We participate in various interschool events with our neighbouring schools, including athletics carnivals.

Admissions

All students new to the school must provide a completed official Application for Enrolment and a School Enrolment Form for each child. This gives us detailed emergency information, e.g. medical conditions, emergency contacts, etc. Immunisation records and birth certificates

are also required upon enrolment. Please remember, all information on these forms remains confidential.

It is important that parents inform the school of any change of address, student health issues, phone numbers or emergency contacts so that the school records are accurate.

School Information

Principal: Ms Janine Moses
Janine.Moses@education.wa.edu.au

Deputy Principal: Ms Sandra Barnes
Sandra.Barnes2@education.wa.edu.au

Office Staff:Mrs Richa Richhariya
Mrs Tania Maslin
Mrs Raelene Izett

Office Hours: 8:00am – 3:30pm

YULUMA PRIMARY SCHOOL
Ph: 08 9416 9850
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INNALOO WA 6018

2025 TERM DATES / PUPIL FREE DAYS

Semester 1	
Term 1	Wednesday 5 February – Friday 11 April
Term 2	Monday 28 April – Friday 4 July

Semester 2	
Term 3	Tuesday 22 July – Friday 26 September
Term 4	Tuesday 14 October – Thursday 18 December

School Development Days 2025 (*Students Do NOT attend)*

2025	
Term 1	Monday 3 February & Tuesday 4 February
Term 2	Friday 30 May
Term 3	Monday 21 July
Term 4	Monday 13 October

Public Holidays during School Terms

2025	
Term 1	Monday 3 March – Labour Day
Term 2	Monday 2 June – Western Australia Day

School Hours

School Commences: 8:30am (Doors open at 8:15am)
School Ends: 2:40pm

Parent Information

Our school community strives *to create an open* and caring supportive environment. We ask parents to welcome new parents and share the joys and burdens of parenting. Parental involvement enhances your child's education. You can make the school a better place for all children by being active in the school community.

You can assist by:

- attending P&C meetings
- being on the School Board
- listening to children read or assisting with other class related activities
- helping with and organising fundraising activities through the P&C
- sharing skills or hobbies in a class or small group
- assisting with clubs / activities / whole school events when requested
- helping in the library or canteen

Absences

Daily attendance of students is compulsory under the Education Act. Acceptable reasons for absence from school include illness, medical or dental appointments which cannot be arranged outside school hours, cultural or religious events. Please contact the class teacher or the principal if you intend taking your child out of school for other reasons. All absences need to be explained, preferably in writing eg. email or message response to the SMS line, to the child's teacher. Students are required to report to the office for late arrivals. Parents must report to the office before removing their children from class during the course of the day.

Authorised Vacations

Parents intending to have holidays during the school term, which will result in their child being absent from school, are required to request approval for an authorised vacation from the principal. The Department of education does not encourage children having holidays during the school term as this can impact adversely on their education. A letter detailing dates of absence should be submitted by email at least 2 weeks before departure. Authorised vacations recognise the powerful educative aspects of holiday activities where students undertake a variety of learning whilst on vacation as part of the actual planned vacation. The absence record then shows "Authorised Vacation".

Attendance

The school uses SMS messages to inform parents of students absence. Parents can inform the school of an intended absence on: **SMS - 0418 949 529 (This is a message only number)**

Accidents & Sickness at School

If your child is involved in an accident or becomes sick at school, every effort will be made to contact you to arrange medical attention. In the case of an extreme emergency, the school reserves the right to call an ambulance. This may be done when the parents cannot be contacted.

Voluntary Contributions and Charges

The Voluntary Contributions and Charges are set at $60.00 per child and are used to support curriculum programmes. Students must provide items for their own personal use such as pencils, pens, rulers, etc. These items will often need to be replenished during the year. In order to provide the school with a working fund to enrich your child's education, parents are asked to pay the requested Voluntary Contributions and Charges promptly. A proposed schedule of Voluntary Contributions and Charges are sent home annually in Term 4. This schedule will cover all costs including swimming, camps and excursions.

Children's Records

Please ensure that any change of address, phone number, place of employment, emergency contact person and health issues are noted by the school office. A note to the class teacher or a telephone call to the front office ensures that your child's records are accurate and kept up to date.

Volunteers

We appreciate anyone who volunteers their time and expertise to our school by helping in the canteen, shelving or covering resources in the library, reading in classrooms, etc.

Dress Code

The School Board endorse the wearing of school uniform. All uniforms are available from the school uniform shop located in the P&C Room. The Uniform Shop is run by P&C volunteers. Order forms are available from the front office.

Sun Protection

All students MUST have hats for outdoors throughout the year for protection from the sun. There is a no hat / no play in the sun policy at all times during recess and lunch. Hats must be worn for all outdoor excursions and incursions. The application of sun block cream is also advised for school during the summer and is available in each classroom. Broad brimmed or bucket Yuluma Primary School hats are mandatory as opposed to 'caps', which are not endorsed by the Sunsmart Policy.

SAER (Students at Educational Risk)

We have a number of mechanisms in use across the school to support our students to achieve their potential from Kindergarten to Year 6. Parents are urged to discuss the progress of their child with the class teacher regularly. If additional support is required, the deputy principal will co-ordinate this in consultation with teachers, parents and support providers.

Specialist Programs

Yuluma Primary School has specialist teachers in the areas of Music, Visual Arts, Physical Education, Technologies and Japanese. Each of these specialist areas offers outstanding programs.

Behaviour Management

We have a school wide approach to managing student behaviour reflective of the Positive Behaviour Support program. We support our students to behave in a safe and respectful manner at all times. We reward appropriate behaviour with a number of reinforcers e.g. verbal praise, virtue awards, letters of commendation, merit awards and faction tokens.
We do not tolerate offensive, dangerous or disruptive behaviour and have a procedure for managing inappropriate behaviour. Please request by email or pick up a printed copy of the BMIS Policy and Student Contract. [Email Yuluma.ps@education.wa.edu.au]

Reporting

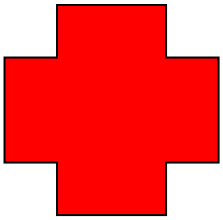
Written reports regarding student progress are sent home at the end of each term. Terms 2 and 4 have end of semester reports. You may request a meeting with your child's teacher/s. These interviews are to discuss student progress.

PEAC (Primary Extension and Academic Challenge)

Selected students from Year 5 and Year 6 are offered the opportunity to participate in the Primary Extension Academic Challenge Program facilitated by the North Metropolitan Regional Education PEAC Centre. Students eligible to participate in this program will be notified by the Deputy Principal.

Early Years Extension Program is offered from term to term for selected students and is designed to foster the growth of excellence in the Early Childhood Area (Years 1-3).

Medication



Medicines can only be brought to school and administered to a student on the authority of the parent. These are to be left at the front office where a Drug Administration form must be completed by the parent. All medicines, including Asthma sprays / pumps, should be named and include all relevant Student Health Care Summaries.

Medications and Epi-Pens

If your child requires an Epi-Pen or other medication, ensure you hand it to the office staff and complete appropriate documentation, as well as informing the class teacher.

NB: It is very important for the office to have up to date medical information on students.

Community Nurse

A registered nurse visits Yuluma Primary School to conduct health assessments with students from Kindergarten to Year 6. Vision and hearing screening is provided as per the Health Department schedule. Information regarding the schedule is available upon enquiry.

Dental Health

The school dentist provides free general and preventative dental care for all enrolled students up to Year 11. The dental therapy centre is located on site at Yuluma Primary School and operates from 8:15am to 4:30pm Monday to Friday and most school holidays.
The dental therapy centre can be contacted on 9446 8990.

School Chaplain

Yuluma Primary School has a YouthCARE chaplain, Louisa Read, who works 2 days a week at the school. Chaplaincy is funded at a state and federal level, and YouthCARE is the service provider of the chaplaincy program. The chaplaincy program primarily offers pastoral care to students, parents, staff and the broader school community to address social and emotional wellbeing. Any one on one appointment with students of a specific nature must have parental consent.
The chaplain's role also includes running small groups to target identified issues and providing opportunities for parent learning through seminars. The chaplain contributes to the general day to day running of the school in a support role by assisting teachers and students in class where required, helping out at assembly and at various school events throughout the year, as well as on excursions.
Students call the chaplain 'Miss Louisa' and her office is located in Room 5.

Canteen

The school canteen operates on ***Friday***. Volunteer helpers run the canteen and any assistance you can offer is always very much appreciated. Canteen menus are available from the office and on our website. Drop in and say hi to our canteen volunteers.

Library – Our library officer is Tanya Price

The school library is used by all classes on a timetable basis as arranged by the classroom teachers. Our school library is fully automated and has a variety of technology software. Students are entitled to borrow 2 books at a time, (Kindy, Pre-Primary and Year 1's, one book), and students may return these books as often as they wish if they would like to borrow more books. Your help in returning the books promptly is appreciated. Should a book be lost or damaged, replacement costs may need to be met by the student's family. Parental help in the day to day running of the library and the covering of books is also helpful and appreciated.

School Assemblies

Parents are always invited to our assemblies. Approximately 3 times a term, a large celebration assembly with class items and awards is held. Dates will be confirmed in the term planner issued at the start of each term. At these assemblies, a class takes on the responsibility of presenting an item and merit certificates are presented to worthy recipients.

Excursions / Incursions

These are an important part of our educational program. They provide experiences for the children which relate to classroom programs. A note will go out to each student, prior to the excursion/incursion, detailing the event. Payment will be required, together with a signed permission slip for each excursion / incursion in a named and sealed envelope.
Without permission, students cannot attend the excursion / incursion. Medical information must be up to date for each child.

Enquiries

Contact can be made with the school in a number of ways as listed below:

Front Office:

Messages may be left or appointments may be made with teachers or the principal through the manager corporate services or school officer. Parents may phone 9416 9850 or directly approach the office.

Contacting Children:

Urgent messages only may be left for students at the office. To minimise disruption, please ensure messages are left for emergencies only.

Contacting the Class Teacher:

Minor concerns such as lunch arrangements, money for excursions, reasons for absences, etc, can be directed to the teacher. The best time to speak briefly to teachers is between 8:15am and 8:30am and after 2:45pm. Please make an appointment if a longer interview is required.

All the above can also be attended to by emailing the school on
Yuluma.ps@education.wa.edu.au

School Psychologist

The school psychologist works at Yuluma Primary School once a week. Referrals are made through the deputy principal following expression of concern in specific areas, with your child's teacher.

Leaving the School Grounds / Returning to School

Students will not be permitted to leave the school grounds at any time, for any reason, without the knowledge and direct approval of the principal or delegated authority at that time. Parents must sign children out through the office before collecting their child from the classroom if they are required to leave school for any reason during the course of the day. Students returning to school inside of normal hours (eg. after 8:30 am or before 2:40pm) must report to the office.

In-Term Swimming Classes

All students from Pre-Primary to Year 6 attend a fortnight of swimming lessons during the year as part of the school curriculum. Parents will be advised of all details of times and costs prior to the event.

Money

When money is requested by the school it should be sealed in an envelope and clearly marked with the child's name, class and event. All money should be directed to the front office unless otherwise advised. EFTPOS facilities are available for amounts greater than $10.00.

Personal Use Items

Stationery for your child may be ordered through the school preferred stationery distributor. Parents may choose any retail outlet to purchase these items. Please ensure your child has all the items on the list. **PLEASE MARK EVERY ITEM CLEARLY WITH YOUR CHILD'S NAME.**

Lost Property

All student property should be clearly labelled with your child's name. Lost property can be claimed from the lost property box located outside the office. Any unclaimed items will be displayed at the end of each term before being handed over to charitable organisations or to the second hand uniform shop for resale.

Toys and Personal Effects

No toys, jewellery or valuables should be brought to school. This reduces the risk of loss, breakage or injury.

Mobile Phones

If a parent deems the use of a mobile phone necessary for their child, the mobile phone *must* be handed in to the front office at the beginning of the day and collected on departure at the end of the day. Important messages to students may be left at the front office. Yuluma Primary School accepts no responsibility for the loss or damage of any mobile device that is brought to school.

Parking

Parking is available on 3 sides of the school on Ambrose Street, Morris Road and Diana Street. For safety reasons please do not use the marked Staff Car Park. Visitors and parent vehicles should not be parked unattended in the road marked 'Kiss & Drive' side bays at the front of the school, especially during peak periods at the start and end of the day. Please take note of parking restrictions and the bus bays in Ambrose Street. Do not double park as this causes a traffic hazard and is extremely dangerous. Children are not to walk through the staff car park.

City of Stirling Rangers patrol the area from time to time and do issue fines and brochures indicating appropriate parking habits to drivers who are unclear.

Dogs in the School Grounds

Dogs should always be on a leash and for safety reasons should not be brought onto school grounds or the oval during the school day. If dogs wander onto the school grounds during school hours, the Ranger will be notified. Exercise of dogs on the oval is encouraged only if owners collect, bag and bin all faeces. A dog droppings bin is on the south east corner of the oval.

Visitors to the School

All visitors and parent helpers to the school are requested to 'sign in' at the front office and wear a visitor's badge while in attendance at the school.

School Board

Our School Board comprises 9 members made up from parent and staff representatives.

The function of the Board is to take part in:

- establishing and reviewing the school's objectives, priorities and general policy directions
- the planning of financial arrangements necessary to fund those objectives, priorities and directions
- evaluating the school's performance in achieving them, and
- formulating codes of conduct for students at the school.

The Board approves:

- charges or contributions determined by the principal for the provision of certain materials, services and facilities
- costs determined by the principal to be paid for participation in an extra cost optional component of the school's educational program
- items determined by the principal to be supplied by a student for the student's personal use in the school's educational program; and
- an agreement or arrangement for advertising or sponsorship in relation to a government school.

Our Board promotes the school in the community.

Our Board meets once per term.

Parents and Citizens Association

Our school is very well supported by a hard working body of parents and community members on the P&C association. Parents are encouraged to take an active role in the P&C as resources provided by the P&C benefit the entire school community. The P&C facilitates a range of activities including school canteen 1 day a week, the uniform shop, book club as well as many fundraising activities over the year. Many activities require parent help which may include: fundraising, helping with excursions, sports days, reading, cooking, art and craft activities. Please talk to your class teacher, or front office staff, if you can provide assistance on the P&C.

This is an important group within the school and relies on the support of the entire school community. Meetings are held once a term as advised in the school newsletters.

Functions:

- The P&C association provides financial and resource input to the school as generated.
- The P&C receives information from and discusses information which can be passed on to the School Board.
- The P&C can only make policy for itself – not for the school.
- The School Board includes one member whose role is to report to the P&C or bring issues raised by the P&C back to the Board.